

## Power BI Syllabus

- **Module 1: Introduction to Power BI**
  - Get Started with Power BI
  - Overview: Power BI concepts
  - Sign up for Power BI
  - Overview: Power BI data sources
  - Connect to a SaaS solution
  - Upload a local CSV file
  - Connect to Excel data that can be refreshed
  - Connect to a sample
  - Create a Report with Visualizations
  - Explore the Power BI portal
- **Module 2: Viz and Tiles**
  - Overview: Visualizations
  - Using visualizations
  - Create a new report
  - Create and arrange visualizations
  - Format a visualization
  - Create chart visualizations
  - Use text, map, and gauge visualizations and save a report
  - Use a slicer to filter visualizations
  - Sort, copy, and paste visualizations
  - Download and use a custom visual from the gallery
- **Module 3: Reports and Dashboards**
  - Modify and Print a Report
  - Rename and delete report pages
  - Add a filter to a page or report
  - Set visualization interactions
  - Print a report page
  - Send a report to PowerPoint
  - Create a Dashboard
  - Create and manage dashboards

- Pin a report tile to a dashboard
- Pin a live report page to a dashboard
- Pin a tile from another dashboard
- Pin an Excel element to a dashboard
- Manage pinned elements in Excel
- Add a tile to a dashboard
- Build a dashboard with Quick Insights
- Set a Featured (default) dashboard
- Ask Questions about Your Data
- Ask a question with Power BI Q&A
- Tweak your dataset for Q&A
- Enable Cortana for Power BI
- **Module 4: Publishing Workbooks and Workspace**
  - Share Data with Colleagues and Others
  - Publish a report to the web
  - Manage published reports
  - Share a dashboard
  - Create an app workspace and add users
  - Use an app workspace
  - Publish an app
  - Create a QR code to share a tile
  - Embed a report in SharePoint Online
- **Module 5: Other Power BI Components and Table Relationship**
  - Use Power BI Mobile Apps
  - Get Power BI for mobile
  - View reports and dashboards in the iPad app
  - Use workspaces in the mobile app
  - Sharing from Power BI Mobile
  - Use Power BI Desktop
  - Install and launch Power BI Desktop
  - Get data
  - Reduce data
  - Transform data

- Relate tables
- Get Power BI Desktop data with the Power BI service
- Export a report from Power BI service to Desktop
- **Module 6: DAX functions**
  - New Dax functions
  - Date and time functions
  - Time intelligence functions
  - Filter functions
  - Information functions
  - Logical functions
  - Math & trig functions
  - Parent and child functions
  - Text functions

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